

KELOWNA CHRISTIAN SCHOOL

APPLICATION FOR PROSPECTIVE TEACHERS

Key to a successful Christian school is its staff. To enhance our school community, we are seeking teaching applicants with strong professional credentials, a passion for changing lives, and a desire to grow.

The school will contact only those applicants short-listed for a specifically posted position or Teacher on Call position.

We invite you to submit the completed application form, together with supporting documents as listed below, electronically via email to applications@kcschool.ca.

- Resume (see Section B)
- Reference letters (see Section B – two professional references from supervisors who observed your teaching and one personal reference)
- A copy of your BC teacher certification (see Section C)
- Copies of your teacher evaluation reports (if a new teacher, attach copies of your final practicum reports)
- Photocopies of your university transcripts for new teachers, and if available for others

A. INTRODUCTION

Name: _____

Address: _____

City: _____ Postal Code: _____

Phone: Home: _____

Work: _____

Mobile: _____

Email: _____

Please specify the position(s) you are applying for:

Describe your preferred teaching position:

Are you interested in being a Teacher on Call? Yes No

Grade levels you are qualified to teach:

Primary (K - Gr. 3) Intermediate (Gr. 4-6) Middle (Gr. 7-9) High (Gr. 10-12)

Subject area(s) you are qualified to teach:

B. RESUME

With this form, please submit a resume containing the following information:

- Post-secondary school attended – include names, locations, years attended, and graduation dates
- Teaching experience – include school names, locations, years employed, and subjects, grades and courses taught
- Work and volunteer experience – include any pertinent information
- Additional qualifications – special certificates, relevant special interests
- References – provide two professional references (referees must have been in a supervisory role and observed your teaching) and one personal reference

C. PROFESSIONAL CREDENTIALS

Please indicate if you currently hold the following credentials, and attach a copy of your BC teaching certification with your application.

Do you have a valid British Columbia teaching certificate? Yes No

Certificate # _____

Professional Conditional Basic

Do you have a teaching certificate from another jurisdiction? Yes No

Jurisdiction: _____ Number: _____ Expiry Date: _____

D. SPIRITUAL LIFE

Do you regularly attend a Christian church? Yes No

Church Name: _____

Church Address: _____

If no, please explain why:

E. PERSONAL INSIGHTS

In full paragraph or essay form, please share your personal insights on all of the following topics. This should accompany the application form.

- Your personal statement of faith
- Your philosophy of Christian education
- The personal principles that shape your teaching style

Applicant's Signature

Date

Your signature authorizes the school to contact previous employers and referees. Kelowna Christian School is committed to safeguarding personal information, meeting privacy standards set by British Columbia's Personal Information Protection Act. Personal information collected as part of your application for employment is done so to assess your suitability to assume the duties of the position and to determine preliminary remuneration and benefit details. Questions about the collection of information can be directed to the school's Business Administrator.