HOW TO ADD SCHOOL CALENDARS INTO ICALENDAR

Step 1 – Visit our School Calendar page at: <u>https://www.kcschool.ca/our-community/calendar</u>

Step 2 – **Click on arrow** above calendar month on the page to expand the calendars – indicated with a red circle in the image below.

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ABOUT US * ADMISSIONS * OUF	R SCHOOLS OUR	PROGRAMS	OUR COMMUNI	CONTAC	T US				
Calendars Menu	< > = =		Μ	() arch 2019		Month	Week Day List		
School Calendars >	Sun	Mon	Tue	Wed	Thu	Fri	Sat		
MS & HS Athletics Calendar >	24	25	26	27	21	3 1	2		
			2	CRIP Order Pick - Up late	MS Staff Meeting	ES - End of Term	2:00 pm - 5:30 pm High School Musical		
School Contact					7:00 pm - 9:30 pm High School Musical Production	MS - End of Term	2:00 pm - 5:30 pm High School Musical Production (Matinee)		
For general enquiries please contact the					7:00 pm - 9:30 pm High School Musical	6:30 pm - 7:30 pm Family Gym Night:	7:00 pm - 9:30 pm High School Musical		
main school office via phone or email.					Production	Grade 4/5 7:00 pm - 9:30 pm High School Musical Production	Production 7:00 pm - 9:30 pm High School Musical Production		
Phone: 250.861.3238						7:00 pm - 9:30 pm High School Musical			
Email: info@kcschool.ca						Production			
	3	4 CRIP Order Due Date	5	6		ES Scholastic Book	3 9		
						Fair ES Student Led Conferences (No Classes)			
						ES/MS Student Led Conferences MS Student Led Conferences (No			

Step 3 – **Click on [ical]** to add events to your calendar – indicated with a red circle in the image below.

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ABOUT US * ADMISSIONS * OU	R SCHOOLS OUR PROGRAMS	OUR COMMUNITY CONTAC	CT US		
Calendars Menu	School Calendar [ICal]				
School Calendars >	Middle & High School (Benvoulin				
MS & HS Athletics Calendar >	Elementary School (Gordor) [ICa				
	< > = +	March 2019		Month	Week Day List
School Contact	Sun Mon	Tue Wed	Thu	Fri	Sat
For general enquiries please contact the main school office via phone or email. Phone: 250 861.3238 Email: info@kcschool.ca	24 25	26 27 SCRIP Order Pick - Up Date	7 2 MS Staff Meeting 700 pm - 9:30 pm High School Musical Production 7:00 pm - 9:30 pm High School Musical Production	ES - End of Term MS - End of Term MS - End of Term Family Gym Night: Grade 4/3 ToO pm - 9:30 pm High School Musical Production High School Musical Production	2 200 pm -530 pm High School Musical Production (Matinee) 200 pm - 530 pm High School Musical Production (Matinee) 700 pm - 930 pm High School Musical Production
	3 4 SCBIP Order Due Date	5 6	5	7 ES Scholastic Book	8 9

HOW TO ADD SCHOOL CALENDARS INTO YOUR GOOGLE CALENDAR

Step 1 - Paste the link for your desired calendar (see below) into your web browser and click "add".



All School Calendar: http://bit.ly/KCSAllSchoolCalendar

Middle & High School: <u>http://bit.ly/KCSMSHSCalendar</u> MS & HS Athletics Calendar: <u>http://bit.ly/KCSAthleticsCalendar</u>

Elementary School: http://bit.ly/KCSElementaryCalendar